**[L.P Miles Elementary School]**

**Date: [February 6, 2020]**

**Time: [3:30pm]**

**Location: [L.P Miles ES Media Center]**

1. **Call to order:** The meeting was called to order at 3:42pm
2. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | Thalise Perry | Present |
| **Parent/Guardian** | Leslie Austin | Present |
| **Parent/Guardian** | Marquita Hixon | Present via Telephone |
| **Parent/Guardian** |  |  |
| **Instructional Staff** | Arissa Camp-Glover (Chairperson) | Present |
| **Instructional Staff** | Chaquetta Walker (Secretary) | Present |
| **Instructional Staff** | Dr. Karen Hood (Vice Chairperson) | Present |
| **Community Member** | Kenneth Hill | Present |
| **Community Member** | Rhonda Morgan | Absent |
| **Swing Seat** |  |  |
| **Student** *(High Schools)* |  |  |

**Quorum Established:** [Yes]

1. **Action Items** *(add items as needed)*
   1. **Approval of Agenda:** Motion to approve agenda made by: **Mr. Hill**; Seconded by **Austin**

**Members Approving:**  Camp-Glover, Austin, Hood, Walker, Morgan, Perry

**Motion Passed**

* 1. **Approval of Previous Minutes:** *List amendments to the minutes:*

Motion made by: **[Hixon];** Seconded by: **Hill**

**Members Approving:**  Camp-Glover, Austin, Hood, Walker, Morgan, Perry

**Motion Passed**

1. **Information Items (Budget Presentation)**
   1. Enrollment & Positions Projected for 2020-2021 (Perry presented Budget by Function)
      1. 523 Students (currently 588)
      2. 4 teachers per grade level
      3. 4 Kg Para-Professionals
      4. 4.5 EIP Teachers (IB Specialist is ½ EIP)
      5. 1 Full Time ESOL
      6. 3 Special Education Teachers, 1 Special Ed Lead Teacher
      7. 3 Instructional Para Professionals
      8. 1 Media Para Professional
      9. Administration- 1 Principal, 1 Assistant Principal
      10. 1 School Business Manager, 1 Secretary, 1 Clerk
      11. ½ Social Worker (shared with Peyton Forest)
      12. Turn-Around Behavior Specialist
      13. 3 Custodians
      14. 1 Counselor
      15. 2 (Tentative) Instructional Coached
      16. 1 School Nurse
      17. 1 PT Psychologist
      18. 2 PE Teachers
      19. $10K Allocated for IB fees
      20. $20K IB Training for Teachers
      21. $100K- WriteScore (2020-2021 will include 2nd grade), Eureka Math, Study Island, Studies Weekly, STEMScopes, Learning A-Z, Motivational ELA & Math; additional funds remaining to be used to purchase iReady for Math remediation tool.
   2. Family Engagement and Communications Advisory Committee meeting minutes
      1. Reviewed minutes from meeting
2. **Discussion Item** 
   1. CCRPI
      1. Mr. Hill and Ms. Perry will discussed extra assistance the WeRead Program can lend to other grades besides 2nd grade to assist with CCRPI increase.
      2. Last year CCRPI was 69%, current CCRPI is 53.4
   2. Extended Day (across the Mays Cluster)
      1. An additional 30 minutes to an hour
      2. Provide busses
      3. Will focus on instructional support needed
3. **Information Items** 
   1. **Upcoming School Events**
      1. **Black History Program February 28, 2020**
      2. **Pi Day/Eureka Math Day/ March 14, 2020**
      3. **GMAS/Parent Night/APTT March 26, 2020**
4. **Announcements** 
   1. **Next meeting March 12, 2020 3:30pm**
5. **Adjournment**

Motion made by: **Hixon**; Seconded by: **Hill**

**Motion Passed**

**ADJOURNED AT** [4:56pm]

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**Minutes Taken By:** [Chaquetta Walker]

**Position:** [Secretary]

**Date Approved:** [February 6, 2020]